

FORM -3

Application for premature closure of account

To,
The Postmaster/Manager

.....
.....

Sir,

1. I wish to prematurely close my Account No _____ having balance of _____ (Rupees _____ Only) and request you to pay the amount after deduction of applicable penalty as per details given below:-

2. Please Credit the amount to my SB Account no. _____ standing at _____ (Name of Account office).

or

Please issue a Demand Draft/account payee cheque

or

Please pay in cash (applicable if the amount is below permissible limit)

3. I hereby declare that the provisions under which the account can be closed before maturity have been complied with.

Necessary documents as applicable are attached as under:-

- 1.
- 2.

*Certified, that the amount sought to be withdrawn/loan to be availed is required for the use ofwho is alive and still a Minor.

Date:- _____ Signature or thumb impression of depositor/guardian

.....
(Thumb impression of the depositor should be attested by a person known to the accounts office)

For office use only

Payment detail

Eligible balance in Account ` . _____

Less Penalty amount ` _____

Total Amount to be paid ` _____ (In figures)

(In words) _____

Date Stamp

Signature of Postmaster/Manager

Acquittance

(to be filled by account holder/ messenger)

Received Rs _____ (In figures) _____ (in words) By

cash/cheque/DD bearing No.) _____ dated _____ /by transfer to

Account No _____.

Date

Signature/thumb impression of depositor/guardian